

DD/S&T
FILE COPY

Adm: 4.3

DD/S&T 2546-64

22 SEP 1964

MEMORANDUM FOR: Chief, Logistics Services Division/OL

SUBJECT : Alterations - Room 6E25

1. It is requested that the following alterations be completed in room 6E25 as indicated on the attached print:

- (a) Install approximately 55' of ceiling high partitioning with 3 access doors.
- (b) Relocate light fixtures and switches as required.
- (c) Adjust HVAC system accordingly.
- (d) Patch plaster and paint in accordance with the ISD schedule.

2. This work is required to provide office space for additional personnel who have been assigned to the Systems Analysis Staff/DD/S&T.

25X1A9a

3. For additional information or assistance regarding this matter, contact [REDACTED] extension 4244.

25X1A9a *SIGNED*

[REDACTED]
Chief, Administrative Staff
DD/S&T

Attachment: 1 Print

Distribution:

Orig & 1 - addressee 25X1A9a

- 1 - Logistics Chrono
- 2 - DD/S&T Registry



MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

A Hackney Mess